



QUAYSIDE COMMUNITY BOARD

Minutes – October 26th, 2011

Box 453

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info@quaysideboard.com www.quaysideboard.com

At Anchor Pointe – 7:30PM 1135 Quayside Dr Common Room

A. Call to order 7:30PM: Additions to the Agenda: Letter from Dorothy note below

B. Adoption of the minutes from QCB AGM meeting: Sept 28th, 2011 **MSC: YES**

C. Train Report: Brian: The matter is now back before the CTA. The CTA is directed by the Federal Court of Appeals to decide if the Settlement Agreement was final. The CTA asked the Rail companies for their response on Oct 20th and provided them 10 days to reply. We are currently awaiting the response from the rail companies. We expect the rail companies to say it was final. In past correspondence the CTA has indicated that an agreement has to be filed with the CTA to be final. Will forward the board any correspondence received from the CTA.

D. Business arising from the minutes:

1. Plaza 88 and McInnis overpass: Please be advised that work is to start on the repairs to the pedestrian crossing at Begbie Street on the morning of Wednesday October 26th. It is expected that the work will be completed by Thursday afternoon. QCB asked to ensure the overpass was clear during these two days. Signage is an issue on Begbie Lynn to check on why it is loading only.

2. Strata Council List Update: Please advise any AGM changes

3. Poplar Landing Development: NTR

E. President's Report: James: I have been busy getting ready for Nov 19th. No activity for the QCB at this time. Most of the last month has been about the civic elections. Sent a report to the city regarding the issue of Resident Association guidelines and changes proposed the matter was referred back to staff for consultation with RA's. There were emails exchanged between members on fireplace cleaning and elevator replacement.

F. Treasurer's report: Maureen: Sept 30, 2011 Bal \$7,809.92

G. Regular Business:

1. Westminster Pier Park: James: NTR

2. Civic (Convention) Centre: Mike (City Rep): Lynn attended for Mike: Center is coming along.

3. Quayside Board boundaries and Downtown Residents Association: Ted and Ann: Have been in touch with Lila and waiting for reps to be appointed and will get together soon.

4. River Market: James: Waiting until after Nov 19th to set up a tour. New stores are opening in a couple of weeks. Members are encouraged to take in the recent additions and stop by & look at shops

H. Committee Reports and Appointments:

1. Quayside Festival and Sale: James: We attended the fundraiser the total contribution was \$1,220.00 Two people paid for their tickets to help the Royal City Musical Society and a check was presented to the Executive Director. We should be proud of our work in this effort thank you to everyone and all those people that bought tickets. Ted took great pictures and this was the most we have ever donated!

2. Traffic, Buses, Boardwalk & Gateway Committee: Michail: Applied for another year **MSC: YES**

3. Community Policing: Gavin: Robbery at the IGA. Suggested that cars be locked and with the holidays coming do not leave stuff in plain site as this is a target for break-ins even if it is an empty bag. Gavin would like to see more participation in the Block Watch program anyone interested should get in touch with him.

4. Emergency Advisory Committee: Andrew: Applied to be the rep for another year. **MSC: YES**

5. Website Update: Ann: Updating in progress

6. Off Leash Dogs: Ted: It looks as if there were no patrols done along the Quay for the month of September; I need to speak to my staff and find out why. As for the other issues that were discussed in our walk-about, here is what I have done to address these issues; A. Plastic Bag Dispensers – I have requested that the one at the Submarine Park be replaced as it is rusting and does not look very nice. I have asked to have a dispenser mounted near the entrance of Reliance Crt. and K de K Crt. B. Sand and Wood Chips in the Submarine Park – Playground maintenance staff will look and the current depth of both and refresh as required. C. Lighting in the Submarine Park – This matter was previously discussed and it is felt that lighting this area would in fact serve to encourage instead of discourage youth to congregate in the park after dark. There is also cost considerations; this park is intended for younger children and by lighting this park it would probably not make a difference to after dark usage, so the cost of installing and maintaining lighting would not be justified. D. Fencing off a section of the park – This matter was forwarded to Parks staff for consideration.

7. Light up the Quay: Lorraine I have positive response from last year's sponsors of this event that they wish to be involved again. I will have a flyer out to info@QCB at the beginning of November for distribution to the QCB board members for posting on the bulletin boards so that residents have a month notice of the contest. As mentioned, this year will be different and we will have residents email their contact info, location of their suite so that they can be judged. I plan on having them email Lightupthequay@quaysideboard.com and this is how they will be entered in the contest. I am hoping this will work out and make it that much easier for judging and knowing who the winners are.

8. AGM: January 25th, 2012 at the River Market 7PM Start time.

I. Strata Reports: Legend: NTA = Nothing to report / NIA = Not in attendance

Anchor Pointe: NTR. Dockside: NIA Excelsior: Evaluation report is almost complete. Laguna Landing: NTR. Lido: some problems with people parking in loading zones and fire lanes, there is nothing to report. QuayWest: NTR. Quayside Terrace: Coop reconstruction taking place and car broken into. Rialto: Repainted elevators. Promenade: Boilers to be replaced & should reduce gas cost 15-20%/yr. Riverbend: NTR. Riviera: will start to replace elevators in January '12. Tiffany Shores: wall is finished to boardwalk – 9 decks to finish. Tower I: still trying to get windows replaced – elevator to be started in Jan '12. Tower II: NTR. Murano: NTR. Westport: AGM takes place next week. Westminster Landing: struggling with Canada Post to deliver mail during renovations, will not deliver to each door and have to pick up at post office. Renovations will finish in 2012. The Q: expansion joints causing problems.

J. Correspondence received:

1) FROM: Dorothy Newman, The Promenade October 22nd, 2011

RE: **Minutes of Quayside Board meetings Issue: To reduce the time required to**
a) distribute the QCB meeting minutes to Board members and
b) post them on the website for members of the community to access.

QUAYSIDE COMMUNITY BOARD (QCB) is comprised of one delegate and one alternate from (correction 18 strata councils) seventeen of seventeen residential buildings in the geographical location known as 'The Quayside' in New Westminster, BC, Canada. This group of dedicated members represents just under 2000 units (correction 2230 units) and an estimated 4500 plus individual residents in this close-knit community. (*QCB website*)

If work that the QCB does is useful and meaningful then residents should be kept informed in a timely fashion re work that the Board does, and most importantly, what issues and decisions are discussed at each meeting. At present, with long delays re circulating the minutes to strata's or posting on the website, this is not the case and the work of the Board has very little relevance.

Any Quayside resident wishing to be aware of, or involved in, Quayside Board issues is soon frustrated in trying to find information about current Board issues and decisions. The website is seldom updated. The last minutes posted are May 25, 2011. Most Board members only received e-mail copies of the June meeting just prior to the September one.

The QCB website informs the reader that: "The minutes are posted on this site only after they have been approved at the following meeting of the **Board**. Posting of minutes will be delayed approximately one month from date taken." *Is this done?*

The QCB Bylaws re the minutes state: ". . . ensure that minutes are easily available to all

Board members and residents in member complexes.” To rely solely on individual strata representatives to interpret meeting discussion and keep the strata’s informed about the Board assumes too much. Some of the representatives are not on the strata councils, some are new to the Board and the issues discussed, and some are not even at the meeting. **The minutes remain an important document and play a vital role in ensuring that all strata’s and members of the community are provided, in a timely manner, with as complete information as possible re Quayside issues.**

Ed Mina, in *Mina’s Guide to Minute Taking*, notes:

- Minutes of meetings are important documents, for recording consensus and decision-making and for tracking the evolution of issues and the history of an organization. *P.9*
- they serve to remind individuals who attended a meeting, and those who missed it, of decisions made and follow-up commitments. *P 12*
- If draft minutes are circulated shortly after the meeting, members will be more likely to remember what took place, and better able to help in creating accurate minutes. Members will also be reminded in a timely manner of any follow up duties they agreed to perform. *p77*

The letter and intention were discussed and a conclusion reached that it would be great if we could speed up approval of the minutes in order to get them to the membership faster. It was noted that this is a volunteer board and the secretary role was the most difficult to fill. It was suggested sometime ago to pay someone to do this role, however a volunteer came forward. Currently this is done when time permits. Suggestions were presented on email approval and placement on website as soon as possible. It was also discussed that important items are distributed as soon as possible. There was a general consensus that the board’s work is relevant and the most important aspect are the strata reports which speak to the very issue of relevance to strata councils and advice offered at this level. One example is that it provided a means and connection for the lagoon issue to be restarted when members connected after one of the board meetings. Various examples of the connection between strata councils on issues like fireplace repairs, windows, management companies to name a few along with many other important facts. These are brought back to individual strata councils for review, discussion and in some cases a saving of time and money. It was resolved to try and do better as far as communication is concerned but recognized that this is a volunteer resident association. Further that some conversations between strata members is reviewed by individual councils and not necessarily for all members of the Quayside Board. This allows for generous discussions between members and less formal exchange of information that benefits the community as a whole.

- 2) Mike requesting a poster on bed bugs – it was discussed and left to individual strata’s to deal with.
- 3) Various debates for the election were discussed and sent to members for posting
- 4) Strata Advocate results of survey available at www.strataadvocate.ca look for link and meeting Nov 5 sent to members earlier in the month.
- 5) Lisa Spitale City of New Westminster requesting information on the CTA ruling on court case
- 6) Invitation to the Lowe’s grand opening
- 7) Kat regarding health concerns emanating from rail noise such as ears, lungs and sleep
- 8) Letter to city regarding possible changes to the Resident Association guidelines to table this motion until RA’s are consulted about new rules. Note: at council meeting this was tabled pending a review.

K. Motion to adjourn: 9PM MSC: YES

Next Meeting Nov 30th, 2011 7:30PM – Anchor Pointe